

EXHIBIT B

Application for Exterior Modification

All exterior work to a WoodLynne lot or private property, either structural or general including landscaping and painting the same colors, requires prior written application. Your signature verifies that you have read the ARC rules and regulations and agree that all work will comply with the guidelines.

****Please print clearly. Thoroughly complete the application. Failure to provide appropriate information, samples and/or signatures will delay review and approval of your application.****

Submit application form, drawings, measurements, and other required documents to:

1. WoodLynne Community Association Architectural Review Committee

c/o Cardinal Management Group, LLC
4330 Prince William Parkway, Suite 201 Woodbridge, Virginia 22192
Email: g.pichardo@cardinalmanagementgroup.com

2. WoodLynne Community Association ARC Team

wdlynarc@gmail.com

Please note applications should be submitted to both Cardinal Management and WoodLynne ARC*

OWNER(S): _____

WOODLYNNE STREET ADDRESS: _____

MAILING ADDRESS (If Different): _____

PHONE: _____

DESCRIBE PROJECT. Include measurements, colors and materials. Drawings/photos and/or material/color samples MUST be attached (see reverse side). Use additional page(s) if needed.

*Please use the back of this paper or your own to further describe the project and provide supporting information.

I/WE hereby declare to be the legal owner(s) of said property, and propose to make the following exterior improvement, renovation or repair to said property in accordance with WoodLynne Community Association guidelines and as approved by the Architectural Review Committee (ARC). I/WE agree that I/WE will carry out the project as approved by the ARC and that any deviation from the approved plan will be submitted to the ARC for approval before making changes. The ARC can void any application that misrepresents a material fact.

HOMEOWNER(s) Signature(s): _____

NEIGHBOR(s) Signature [LEFT]: _____ **NEIGHBOR(s) Signature [RIGHT]:** _____

*Signature indicates the neighbor(s) is/are aware of work that may have an impact upon their property - NOT approval.

Estimated Completion Date: _____ **Note: You must notify the ARC when project is completed.

Note: All work not begun within six (6) months from date of approval must be resubmitted for approval. If you have any questions, please contact the WoodLynne ARC Chairperson or Cardinal Management Group, Inc.

<input type="radio"/> Approved <input type="radio"/> Disapproved <input type="radio"/> Returned for additional information	FOR ASSOCIATION USE ONLY Signature (for the ARC): _____ Date: _____
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REQUIRED EXHIBITS AND SUPPORTING DOCUMENTATION

The supporting exhibits and/or documents listed below must accompany this application. An application that does not include required exhibits will be considered incomplete and returned to the applicant. A resubmitted application should include the date of the resubmission. Required review will not commence until all required exhibits are provided.

Paint or Stain Colors: A sample of the proposed color must accompany your request.

Material: A description and/or sample of all materials to be used must accompany your request.

Site Plan: A site plan, drawn to scale, showing the location and dimensions of the proposed work, including orientation with respect to the property lines, unit and adjacent houses, must be provided for. This applies to proposed work for decks, patios, fences, storage sheds and landscaping.

Architectural Drawings and Landscape Improvements: Specific drawings or plans must be provided for decks and storage sheds, as well as for landscape improvements that would change the topography of the lot or current landscape plan.

Photographs: Photographs, brochures and catalog illustrations for exterior lighting fixtures, doorknockers and other items that would be difficult to otherwise describe.

Other Exhibits: Other exhibits may be required or requested to permit appropriate evaluation of the proposed work being submitted for approval. Homeowners should refer to the handbook or seek guidance from the WoodLynne Architectural Review Committee.

NOTES

Nothing contained herein shall be construed to represent that alterations to lots or buildings in accordance with these plans shall violate any of the provisions of local building and zoning codes to which the above property is subject. Further, nothing contained herein shall be construed as a waiver or modification of any said restrictions.

Where required, building permits shall be obtained prior to the start of any construction. Nothing contained herein shall be construed as a waiver of said requirement.

Owner understands and agrees that no work on this request will commence until written approval has been obtained from the WoodLynne Architectural Review Committee.

Owner understands and agrees that any exterior alterations undertaken without written prior approval is not permitted. Furthermore, the owner may be required to restore the property to its former condition at the owner's own expense if such alterations are made and subsequently disapproved, in whole or part. Owner understands that any legal expense associated therewith may be the responsibility of the owner.

Owner agrees to give the WoodLynne Architectural Review Committee and/or property management express permission to enter on the owner's property at a reasonable time to inspect the proposed project, the project in progress and the completed project.

Owner understands that approval is contingent upon the completion of alterations in a workmanlike manner and in accordance with the approved plan and specifications for said alterations and improvements.