



## Pool Information

We look forward to a safe, fun, and exciting summer. This summer, your community will be using Access Granted Systems, LLC to generate ID cards for all patrons.

I am writing to you on behalf of the CPCA/WoodLynne Pool Committee regarding the subject mentioned above. Summer is approaching, and once again, it is time to prepare for the pool's opening. We look forward to a fun and safe summer! The pool will open on Saturday, May 25, 2024, and close on Monday, September 2, 2024. The hours for the 2024 season are:

From Saturday, May 25, 2024, to Wednesday, June 12, 2024, the pool will be open Monday-Friday 4:00 pm-8:00 pm and Saturday, Sunday, & Holidays 11:00 am-8:00 pm.

Starting Thursday, June 13, 2024, the pool will be open:

Regular Schedule:	Monday - Friday	12:00 p.m. - 8:00 p.m.
	Saturday, Sundays, & Holidays	11:00 a.m. - 8:00 p.m.

Once again this year, pool pass applications will be processed online only in an effort to reduce costs and increase turnaround times. ALL members and residents who wish to obtain pool passes must register online, and select "New Pass" or "Reactivated Pass." Previous pool passes are null and void unless reactivated. Residents will no longer need guest passes; however, you will still need to alert the lifeguard when bringing guests. Please note that the limit on guests is two per unit, **NOT** two per person. Refer to the 2024 Rules and Regulations for additional details.

How do I receive my pool passes?



Scan QR code to apply now!

Apply online at: <https://swimmingpoolpasses.net/colony-park-woodlynne/> and apply online for FREE

OR

Mail a paper Application. There is a \$10.00 application fee to mail a paper application.

POOL PASSES WILL ONLY BE ISSUED TO OWNERS WHOSE ACCOUNTS ARE IN GOOD STANDING with their respective Homeowner's Association. Residents must have a current pass to enter the facility. Please also be advised that you may visit your HOA website to review or print additional copies of the pool rules.

**COLONY PARK/WOODLYNNE RECREATIONAL FACILITIES  
2024 RULES AND REGULATIONS**

**NO SWIMMING WITHOUT A LIFEGUARD PRESENT.**

**ANYONE ENTERING THE POOL AFTER HOURS MAY LOSE POOL PRIVILEGES  
FOR THE ENTIRE SEASON.**

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These rules and regulations covering the use of the pool area, the tennis and basketball courts, and the recreational facilities parking lot have been adopted by the Recreation Committee. The Recreation Committee consists of three (3) Colony Park Community Association (CPCA) and two (2) Woodlynne Community Association (WCA) representatives. Users of the recreational facilities are expected to abide by the rules and regulations. Situations not covered in this document shall be dealt with at the discretion of the Committee Chair, or his/her designee. Revisions may be made at any time by the Committee.

**DEFINITIONS**

Definitions are for these rules and regulations only.

1. Committee- The Recreation Committee.
2. Adult- A person 18 years of age or older
3. Designated person- A person at least 16 years of age and has been named by a parent or guardian to accompany a child into the pool area.
4. Member- The owner on record with Fairfax County tax records of property in CPCA or WCA.
5. Member in good standing- An owner whose association account is up to date, including payment of association fees, attorney fees, attorney or collection fees, or any other assessment imposed by the respective Association.
6. Resident - person living in the Colony Park and Woodlynne community.
7. Pool area- The area includes the land upon which the main pool, the wading pool, and the pool house are situated.
8. Recreational Facilities (RF)- The area includes the pool area, the tennis and basketball courts, and the parking lot.
9. Pool Pass- Access Granted electronic pool pass for all household members more than two (2) years old.

**RULES ENFORCEMENT**

The Recreation Committee, which oversees the safe and orderly operation of the RF, contracts with a professional pool management firm to operate the pool. Pool lifeguards are employees of the contractor who receive instruction from the Committee. The Committee has delegated the authority to enforce the rules and regulations contained herein to the lifeguards.

Lifeguards are authorized to remove any person from the pool area for the remainder of the day if that person has violated a pool rule or regulation. The pool management company will report such actions to the Committee as soon as practical. In addition, the Committee will report serious or repeated infractions

to the CPCA and WCA Board of Directors for appropriate actions, including revoking pool privileges for more than one day.

## **IDENTIFICATION**

1. Each qualified resident wishing to use the pool must complete and sign an application each year. When completing the application electronically your email address constitutes your signature.
2. Renters must submit a copy of their lease with their application. If the lease does not list each person occupying the residence, a signed letter of certification from the owner detailing each renter must be submitted with the application. Renters will not be allowed entrance to the pool or use of the tennis/basketball courts if the property owner is not in good financial standing with their respective homeowner's association.
3. A digital pass system will be used to issue pool passes and track membership.
4. Every pool user more than two years old will be issued a digital pool pass.
5. Each time a pool user enters the pool area, their digital pass will be scanned into the computer system by the lifeguards.
6. Pool passes will be validated annually before the beginning of the swimming season.
7. If an individual loses their pool pass, residents can have their electronic passes reissued.
8. The Pool Pass System will electronically record two (2) guest passes for each resident who submits a new application. No hard copy pass will be issued. When a resident brings a guest to the pool, please notify the lifeguard so they can record it in the pool pass system. Two guest passes will be issued to each household for each season. The pass is valid for fifteen (15) visits to the pool. A resident with a valid pool pass and over the age of 16 must escort guests. Guests will not be admitted to the pool without such escort. With prior authorization, an adult or caretaker can accompany a child with a pool pass to the pool. The conduct of the guest is the responsibility of the escort. Only two (2) guests are permitted with each escort. Additional guest passes can be purchased for \$30.00.
9. Pool passes are the property of the Committee and are for the exclusive use of CP and WL. The passes are not transferable and may be suspended or revoked by the Committee for violations of the respective Association's legal documents or rules and regulations or these rules and regulations.

## **AGE LIMITATIONS**

1. Children under 13 years must be accompanied **INTO THE POOL AREA** by a designated person 16 years or older, who must be within easy reach of the child.
2. Children under 13 years must be accompanied by a responsible person 16 years **WHILE IN THE POOL.** Children 9 through 12 years may be exempt from the escort requirement if they pass a swim test given by the lifeguard
3. ALL Persons must leave the main pool at the signal of the lifeguard(s) for a 15-minute rest period each hour. Sitting on the pool edge or pool steps or ladders is not permitted during the 15-minute rest break. Rest periods do not apply to the wading pool.

## **DIVING (when authorized)**

1. Upon surfacing, a diver must swim directly out of the roped diving area or to the ladder.
2. A person on the diving board must not dive until the previous diver has cleared the roped diving area or reached a ladder.
3. Only one person is permitted on the diving board or a ladder anytime.
4. The following are prohibited:
  - use of floatation devices while diving
  - excessive bouncing on the diving board

- horseplay on the diving board
- general swimming in the diving area
- diving from pool edges in the diving area when the diving board is in use

### **WADING POOL/DIAPER REQUIREMENTS (WADING AND MAIN POOLS)**

1. Children over six years and those who usually swim in the main pool are prohibited from using the wading pool.
2. Children in the wading pool area must be supervised and attended by an adult or a designated person, 16 years or older, who must be within easy reach of the child.
3. Children who have not been toilet trained **MUST WEAR SWIM DIAPERS AND TIGHT-FITTING RUBBER PANTS IN THE MAIN AND WADING POOL**. Children with disposable or cloth diapers are not permitted in the main pool or wading pool.

### **POOL OPERATING REGULATIONS**

1. No person shall use the pool facilities unless the pool is officially opened and lifeguards are on duty. Unauthorized persons found inside the pool area when the pool is closed will lose their privileges for the remainder of the summer and risk prosecution for trespassing.
2. All pool users shall shower using soap and warm water and thoroughly rinse off before entering the pool. This practice will help keep the pool sanitary and reduce costly chemicals.
3. Persons with obvious infections (colds, lesions, open sores, etc.) will not be allowed in the pool.
4. No one with a fever or feeling ill should enter the pool.
5. **Any person choosing to use the pool or any of the facilities does so voluntarily and understands that they may be exposing themselves to a risk of contracting communicable diseases. Accordingly, the Association disclaims any and all liability relating to the use of the pool and any other Association amenities. The pool and other amenities are made available to residents and their guests purely for convenience, and any use is entirely at the user's own risk and responsibility.**
6. Clothing and shoes.
  - Persons using the pool shall wear proper swimwear.
  - Cut-offs or clothing considered suitable for street attire is prohibited.
  - Street shoes are prohibited on the pool deck.
  - Clothing with obscene or suggestive wording or graphics is prohibited.
7. Persons must stay clear of guard stations at all times and in no way distract on-duty lifeguards.
8. Instructional US Coast Guard-approved flotation devices may be used under the direct supervision of an adult. **Arm floaties are not permitted.** Goggles (those that cover eyes only) are allowed in the pool.
9. Inner tubes, squirt guns, and sports balls (soccer balls, volleyballs, basketballs, etc., are not permitted in the pool area at any time.
10. Life rafts larger than 4 feet by 4 feet are not permitted in the pool at any time.
11. Running, pushing, wrestling, dunking, standing, or sitting on another person's shoulders is prohibited.
12. The pool may be closed at the discretion of the pool manager on duty in case of thunder, lightning, rain, operational breakdown, or "unsanitary conditions."
13. Radios are prohibited in the pool area. Exception: radios with earphones played at a volume that does not disturb other persons.
14. **SMOKING, FOOD, AND BEVERAGES**
  - Smoking, chewing tobacco, and chewing gum are prohibited in the pool area. Smoking is not allowed inside the building. Smoking is only allowed outside the pool building in a designated

area and will be strictly enforced. Smokers are expected to keep this area clean and not to leave matches, lighters, or cigarettes unattended.

- No food or beverage is allowed in the dressing rooms.
- Breakable objects, such as glass containers are not permitted in the pool area.
- Alcoholic beverages are not allowed in the pool area. Intoxicated persons are not allowed in the pool area at any time.
- All refuse must be placed in containers provided for this purpose.

## **SAFETY**

Safety is of primary concern to the Committee. All persons using the Recreation Facilities do so at their own risk and agree to abide by these rules and regulations. CPCA and WCA assume no responsibility for accident or injury in connection with such use or for any loss or damage to personal property. Members (owners and tenants) are responsible for the actions of their children and guests.

## **TENNIS/BASKETBALL COURT**

1. The courts are for the use of CPCA and WCA residents only.
2. No pets, bicycles skateboards, roller skates, rollerblades, hockey equipment, etc., are allowed on the courts.
3. Courtesy related to the duration of use of courts is expected so all members may have time to enjoy the courts.
4. Each household may bring no more than three guests to the basketball or tennis courts and must limit play time to no more than 1 hour when others are waiting to use the courts. Residents receive priority for use of the courts over guests.
5. Residents may not share the passcode or access key to the courts with guests or non-residents. Residents found sharing the passcode or key with non-residents will be referred to the CPCA and WCA Board of Directors for appropriate actions.
6. The recreation committee, at its discretion, may opt to change the access code to the courts from time-to-time and will share the new code with residents through appropriate channels.
7. Unit owners are liable for their families, renters, and guests. Any user of the Recreational Facilities, property, equipment, etc., responsible for destruction or damage to said property will (or their parents if minors) be held responsible for replacement and /or repair of any damage, as deemed appropriate by the Committee.
8. Any resident may ask any individual utilizing the courts for proof of residency. Valid identification must be presented upon request. Individuals unable to provide valid identification must vacate the courts. Non-residents unaccompanied by a resident or guests exceeding the three-guest maximum, will be asked to vacate the courts. Non-compliance will be considered trespassing.
9. Tennis shoes or soft-soled shoes must be worn at all times.
10. Chalking or otherwise marking the courts is prohibited.
11. Courts close at dusk. Any individual found on the courts after dark will be considered trespassing.

## **RECREATION FACILITY PARKING LOT**

1. Only vehicles owned by a CPCA or WCA member are permitted in the parking lot.
2. The lot will be open only during pool hours.
3. No loitering in the Recreational Facilities area is permitted.  
The lot will not be used for any reason unrelated to the use of the pool and tennis/basketball courts unless approved by the Committee.