

# WOODLYNNE COMMUNITY ASSOCIATION

## WoodLynne Community Board of Directors Call for Candidates

December 20, 2023

Dear WoodLynne Homeowner:

The Annual Meeting of the WoodLynne Community Association will be held on Thursday, February 1, 2024. The meeting will be held in meeting room 116 of the Burke Centre Library (located at 5953 Fred's Oak Road, Burke, VA 22015). Registration will begin at 6:30 p.m. and the meeting will commence promptly at 7:00 p.m.

The primary business of the Annual Membership Meeting will be to elect two (2) homeowners to serve on the Board of Directors. Each position is for a three-year term.

Any homeowner in good standing is eligible to run for a seat on the Board of Directors. Enclosed is a Board of Directors Nomination Form. This form will also be available electronically as a PDF file posted to the Association's website. If you are interested in serving and would like to be a candidate, please complete and return the enclosed nomination form by 12:00 p.m. on January 10, 2024, to:

The Board of Directors, WoodLynne Community Association  
c/o Cardinal Management Group, Inc., Attn: Cholena Kelly  
4330 Prince William Parkway • Suite 201 • Woodbridge, VA 22192  
Email: [c.kelly@cardinalmanagementgroup.com](mailto:c.kelly@cardinalmanagementgroup.com)

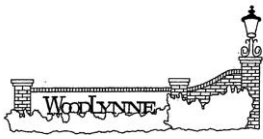
Any Nomination forms received will be published as submitted whether handwritten or typed. The name of each person submitting timely and valid petitions will be included on the proxy ballot of the Annual Meeting.

After January 10, 2024 owners will receive a proxy ballot with the list of candidates on it. Their narrative from the nomination form will also be included.

We encourage you to attend the WoodLynne Community Association Annual Meeting and look forward to seeing you there.

Best regards,  
Ashley Gonzalez, CMCA®, AMS®  
Portfolio Manager

Enclosure: Candidate Nomination Form



# WOODLYNNE COMMUNITY ASSOCIATION

## STATEMENT OF CANDIDACY NOMINATION FORM 2024 ANNUAL MEETING

I, \_\_\_\_\_, hereby submit my name for nomination to the Board of Directors of the Woodlynne Community Association.

Have you ever been involved in a Homeowners Association/Condominium or Community Organization? Y / N

Please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Occupation: \_\_\_\_\_

Relevant Experience: What background or experience do you have which may qualify you for a Directors position? (Jobs, Organizations, Occupation, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are your reasons for seeking a position on the Board of Directors? My community concerns and long-range goals for the Woodlynne Community Association if I am elected to serve on the Board of Directors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committees: Please list committees you are currently serving on, or have served on in the past, or if you are currently serving on the Board of Directors: \_\_\_\_\_

### Community Involvement

How many Woodlynne Board of Directors meetings did you attend in 2023? \_\_\_\_\_

Did you participate in the 2023 Annual Meeting either in person or by proxy? \_\_\_\_\_

Did you participate in the 2023 Community Survey? \_\_\_\_\_

Signed: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE SUBMIT TO CARDINAL MANAGEMENT GROUP NO LATER THAN  
JANUARY 10, 2024 BY NOON, BY EMAIL OR MAIL TO:

Woodlynne Community Association  
c/o Cardinal Management Group, Inc.

Attn: Cholena Kelly

[c.kelly@cardinalmanagementgroup.com](mailto:c.kelly@cardinalmanagementgroup.com)

4330 Prince William Parkway, Suite 201 | Woodbridge, Virginia 22192